

# WESTBROOKS TOWERS II, L.P.

515 NORTH WALNUT STREET  
MURFREESBORO, TENNESSEE 37130  
TELEPHONE (615) 890-9862  
FAX (615) 849-9862  
TDD 711

**Gina R. Davis**  
Community Manager

**L. Thomas Rowe**  
C.E.O.

**You must bring the following items at the time of the interview:**

**All items must be dated within the last 60 days.**

**Please bring the application included in this packet and make sure that it is COMPLETELY filled out.**

**ONLY USE BLUE INK ON  
APPLICATION DOCUMENTS.  
DO NOT USE A BLACK PEN.**

## **IDENTITY**

- Driver's License or picture ID
- Birth certificate
- Social Security card
- Marriage certificate, divorce papers, legal separation papers, documentation from a community-based agency regarding separation, self-certification, or death certificate. (If applicable) – *For LIHTC only*

## **INCOME**

- Social security award letter for the current year
- Pension letter for current year
- If you work, bring the last 6 weeks of consecutive paycheck stubs

**\*\*\*We cannot use bank statements for verification of income. Please make sure you bring the actual documents to your appointment.\*\*\***

## **ASSETS**

- Name and account numbers of ALL bank accounts  
**(6 months of statements for checking accounts ALL pages and current Savings account statement)**
- If you have a **direct express card**, bring a current balance receipt
- Whole life insurance letter, stating current cash value
- Verification of Stocks, bonds, or annuities
- Verification of IRA, 401K accounts, or certificate of deposits (CD)

## **MEDICAL**

- Verification of any private paid insurance

## **PETS**

- If you have a pet please bring current shot records and spay/neuter records. Pets must be under 20 lbs. and need to be approved by management prior to move-in. Only one pet per household

## **RENTAL HISTORY**

- You must provide five (5) years of rental history starting with your current address. You must provide month and year for move in and move out dates. The dates must be consecutive.

The Property is income based and deductions may exist which would affect your rent.



*Independent living for the elderly*