

Please contact (615) 890-9862 to request an application be mailed to you, or come to the office located at 515 N. Walnut St., Murfreesboro, TN to pick one up. When your name nears the top of the waiting list you will be given an appointment for an interview and to complete a full application. You must bring the following items at the time of the interview:

All items must be dated within the last 60 days.

#### **IDENTITY**

- Driver's License or picture ID
- Birth certificate
- Social Security card
- Marriage certificate, divorce papers, legal separation papers, documentation from a community-based agency regarding separation, self-certification, or death certificate. (If applicable)

#### **INCOME**

- Social security award letter
- Pension letter
- If you work, bring the last 6 weeks of consecutive paycheck stubs

#### **ASSETS**

- Name and account numbers of ALL bank accounts  
(6 months of statements for checking accounts ALL pages and current Savings account statement)
- If you own property, bring in your county tax card and verification of any amounts still owed.
- Whole life insurance letter, stating current cash value
- Verification of Stocks, bonds, or annuities
- Verification of IRA, 401K accounts, or certificate of deposits (CD)

#### **MEDICAL**

- Medicare card
- Print out of amount paid to pharmacies from \_\_\_\_\_ to \_\_\_\_\_
- Verification of any private paid insurance

The Property is income based and deductions may exist which would affect your rent.